

## Annex A – compliance with DCLG guidance

Guidance	Our actions
<p>The local authority confirms that [the petition] is valid and determines how long the review will take, then publishes details of the petition and of the scheduled review</p>	<ul style="list-style-type: none"> <li>➤ We have confirmed that all petitions are valid</li> <li>➤ We determined how long the review would take, published details of the petition and of the scheduled review</li> <li>➤ With an additional challenge coming from Heworth, we extended the entire consultation to give everyone more time to respond</li> <li>➤ Details of this extension and revised timescales were published by the Council</li> </ul>
<p>The local authority conducts the review as scheduled, including consultation.</p>	<ul style="list-style-type: none"> <li>➤ The review is currently in progress as scheduled</li> <li>➤ We are consulting with local businesses and residents as part of the review</li> <li>➤ To help people respond to the consultation we are sharing insights about economic activity in these areas via the Council’s Open Data platform</li> <li>➤ We have also produced a data pack ‘explainer’ PDF and video</li> </ul>
<p>As part of this, the local authority uses its website to invite views from the public, local businesses and groups such as Traders Associations, Business Improvement Districts, and Community Interest Groups etc.</p>	<ul style="list-style-type: none"> <li>➤ An online survey is being hosted on our website</li> <li>➤ As of 02/02/2026 we have received 672 responses online. By comparison to other recent surveys this seems to be a healthy response rate - particularly given that this review is not city-wide but focussed on four neighbourhoods</li> <li>➤ Paper surveys and marketing collateral have been provided to a significant number of businesses and community hubs to enhance engagement. They are also in local libraries which are collecting completed surveys for residents.</li> <li>➤ Easy read copies of the survey are available</li> <li>➤ Press releases have been sent out about the consultation and extension generating multiple news stories.</li> <li>➤ We are promoting the consultation on social media</li> <li>➤ Information has been included in the council’s highest reach e-newsletters for residents and businesses</li> <li>➤ In addition to our survey, respondents are also invited to submit supporting evidence via email to Arup</li> </ul>

On completion of the review, the local authority publishes its report, including evidence, recommendations, and details of when the report will be considered.

The petitioner is specifically notified on when the report will be considered and is able to attend the meeting of councillors where their petition, and the review of the relevant traffic regulation order, is considered and voted upon.

- Please see above for the timeline of when the report will be published, reviewed at a public Scrutiny meeting and considered at a public Executive Member Decision Session.
- Petitioners and other interested individuals can attend these meetings in person or view online.
- The decision point will be made at the Executive Member Decision Session and published via the council's website thereafter.

